

THE BOARD OF HEALTH
MIXTER MUNICIPAL OFFICE BUILDING
120 PRESCOTT STREET
WEST BOYLSTON, MASSACHUSETTS 01583

October 10, 2007 Meeting Minutes

Members present: Robert Barrell, Alan Harris and Celia Hartigan

Members absent: Richard Chapman and Mary-Isabel Luddy

Chairman Barrell convened the meeting at 7:00 p.m.

Meeting Minutes After review and upon motion of Dr. Harris and second of Mrs. Hartigan it was unanimously voted to approve the minutes of the September 26, 2007 Board of Health Meeting.

Bills were paid

Town Administrator 2008 Goals and Objectives The Board read a letter from Town Administrator Gaumond dated October 4, 2007. The letter requests comment from all Town Employees, Boards and Committees for suggestions to work on during the upcoming year. Response date is November 2, 2007.

Wellness Program Funding The Board acknowledged a Request for Response for the Wellness in Community, School and Workplace Setting Package that was submitted on October 5, 2007. If West Boylston is selected, there will be a \$10,000.00 grant to support wellness programs and activities in the Town.

Site Plan Review Angell Brook Phase II Amended Site Plan Application The Board looked over the documents provided for the Angell Brook Amended Plan and has no issues.

Planning Board Public Hearing Notices The Board read the following public hearing notices:

- Amended Site Plan Review by Angell Brook Continuing Care Retirement Community for the construction of an earthen berm at the end of Emily Drive.
- Proposed change to the Zoning Bylaw, concerning General Requirement of Sign Permitting for public, civic and non-profit organizations.

PEP Notice of Noncompliance Violation Summary Report Re: West Boylston Water District The Board read a Notice of Noncompliance violation summary report from Marielle Stone, DEP Drinking Water Program Chief, to the West Boylston Water District dated September 27, 2007. The notice informs the Board that they are in receipt of the certification form and public notices which meet the Public Notification requirements 310CMR 22.16 and General Reporting requirements of 310CMR 22.15. The notice further

states that the DEP waives the requirement of mail or other direct delivery as the community public water system had corrected the problem within 30 days and had used an alternate means of delivery as approved by the DEP.

DPH Prevention and Controlling Influenza Documents The Board acknowledged influenza documents from the Mass Department of Public Health on the prevention and control of influenza as follows:

- Recommendation and resources for the control of influenza
- Adult immunizations, Mass recommendation and requirements
- Influenza vaccine tables
- Inactivated influenza vaccine fact sheet
- Process to locate a flu clinic
- Reporting of laboratory-confirmed cases of influenza including revised Rapid Influenza Diagnostic Testing Report Form
- Order form for flu materials
- Hand washing educational materials form

Preparation of Document for October 15, 2007 Town Meeting The Board members discussed their involvement in the October 15, 2007 Town Meeting. Mrs. Hartigan will prepare a document for distribution at the meeting and Mrs. Mard will prepare a back-up document for Chairman Barrell and Mrs. Luddy to use when addressing the town.

With no further business to come before the Board and upon Motion of Dr. Harris and second of Mrs. Hartigan, it was unanimously voted to adjourn at 8:30 p.m.

Barbara A. Mard

Robert J Barrell, Chairman

N. Alan Harris, MD, Vice Chairman

Celia F Hartigan, RN, Member

Richard M Chapman, Member

Mary -Isabel Luddy. RS, Member

Celia F. Hartigan, RN, Member